



**AGENDA**  
**MANAGEMENT COMMITTEE MEETING**  
**Wednesday January 24, 2024**  
**11:00 a.m. to 12:00 p.m.**

**Microsoft Teams Meeting**  
[Click here to join the meeting](#)

Meeting ID: 239 528 250 24

Passcode: tsp2u7

**Or call in (audio only)**

[+1 323-676-6251](tel:+13236766251), [822647331](tel:+1822647331)#

Phone Conference ID: 822 647 331#

**ACCWP Management Committee SharePoint Site**

<https://larrywalker.sharepoint.com/sites/ACCWPManagementCommittee>

Topic	Time (mins)	Lead
1. <b>Roll Call, Announcements, Changes to Agenda</b> ..... <i>Outcome: Confirm quorum, hear announcements, agree on agenda.</i>	5	Gosselin
2. <b>Summary from Previous Meeting</b> (Attachment 1)..... <i>Outcome: Approve summary from previous meeting.</i>	2	Gosselin
3. <b>Introduction of Public Members and Comments</b> ..... <i>Outcome: Acknowledge meeting guests and receive comments for items not on the agenda.</i>	3	Gosselin
4. <b>ACCWP Management Committee Roles and Responsibilities Document</b> (Attachment 2) ..... <i>Outcome: Approve version 1 of the Management Committee Roles and Responsibilities document.</i>	5	Mathews
5. <b>Program Management/Fiscal Agent Update</b> (Sent separately)..... <i>Outcome: Approve appointment of the Program Manager and approve budget modification to augment scope/ work effort.</i>	5	Cote
6. <b>Approve PIP Recommendation for CSG Administration</b> (Attachment 3) .... <i>Outcome: Approve selection of Alameda County Resource Conservation District to manage the Community Services Grant program.</i>	10	Stern/Butler
7. <b>ACCWP Subcommittee and Workgroup Collaboration</b> (Attachment 4)..... <i>Outcome: As needed, share <b>highlights</b> on subcommittee and regional work and opportunities to collaborate. For full update see Attachment 4.</i>	20	
Maintenance		Wells
New Development		Matlock/Ching
Industrial/Commercial and Illicit Discharge		Mendoza/Lee
Trash		Livsey/Scanlin
GIS/Data Management		Young/Scanlin
Public Outreach		Stern/Butler
Monitoring/Pollutants of Concern		Scanlin/Sims
C.15 Firefighting Discharges		Kerr
C.20 Cost Reporting		Bicknell
C.21 Asset Management		Bicknell
ACCWP Model Ordinance		Mathews
8. <b>Regional and State Updates (BAMSC, CASQA, Regional, Caltrans)</b> (Attachment 5) ..... <i>Outcome: As needed, share highlights.</i>	5	ACCWP Reps

Topic	Time (mins)	Lead
9. <b>Action Items and Future Agenda Items</b> ..... <i>Outcome: Document action items and identify items for future meetings.</i>	2	Mathews
10. <b>Confirm Next Meeting and Adjourn</b> ..... Next meeting February 28 <sup>th</sup>	3	Gosselin

**Program activities since the last Management Committee meeting**

- Updated MRP Checklist (Attachment 6)
- Thank you letter from ACCWP to ACFC&WCD

**Upcoming Items for Management Committee Approval**

July 2023	1. Trash Monitoring Plan and QAPPP Submittal (Via by email/survey monkey vote due the cancellation of the ACCWP July meeting)
August 2023	1. Program Annual Report and supplements a. ACCWP Mercury and PCBs Control Measures Update b. C.17 Regional BMP Report c. Summary of BAHM Update d. Regional Supplement for New Development e. CASQA OWOW Report f. CASQA Pesticides Regulatory Report
September 2023	1. GSI SOP Template 2. Cost Reporting Policy Comment Letter 3. FCD submittal to the vector control agencies
October 2023	1. Revised Old Industrial Control Measure Plan Response Letter 2. Modifications to the FY 2023-2024 Budget
December 2023	1. ACCWP Amended Bylaws 2. Parking lot maintenance fact sheet
January 2024	1. Management Committee Roles and Responsibilities document 2. Program Manager/Budget Modification
February 2024	1. 2023-24 Annual Report Form Updates (Approve before 2/21 via by email/survey monkey vote due the timing of the February BAMSC meeting) 2.
March 2024	1. UCMR 2. Revised Old Industrial Control Measure Plan 3. Comprehensive Bioassessment Report 4. Receive FY 2024-2025 Draft Budget 5. CASQA Update Presentation – Karen Cowan
April 2024	1.
May 2024	1. FY 2024-2025 Final Budget 2. Approve Educational Services Providers
June 2024	1.