



## MANAGEMENT COMMITTEE MEETING DRAFT SUMMARY Wednesday February 22, 2023

### 1. Roll Call, Announcements, Changes to Agenda

- Attendance list is attached. Two members of the public were present.
- Kathy Cote (Fremont) announced that Daniel Matlock was promoted to be the City's Urban Runoff/Stormwater Program Manager.

### 2. Adoption of Summary from Previous Meeting

Shannan Young (Dublin) made a motion to approve the January meeting summary and Kathy Cote (Fremont) seconded the motion, and the motion was unanimously approved.

### 3. Introduction of Public Members and Comments

Two members of the public were in attendance – Jaimie Coppola and Nancy Gardiner both with Hayley & Aldrich and wanted to learn more about MRP implementation in Alameda County.

### 4. ACCWP Subcommittee Collaboration and Updates

**Maintenance** – See agenda package for update summary. The next meeting will be held March 1<sup>st</sup>. The subcommittee is still looking for a vice chair. The subcommittee will look at maintenance changes to the C.3 manual.

**New Development** – See agenda package for update summary. The C.3 Technical Guidance Manual update is close to completion and will be presented for Management Committee approval in March. The Trash and Maintenance subcommittees should consider reviewing the new sections. The work of three regional work groups may lead to permit changes; but no language has been proposed yet. BAHM update is moving forward.

**Industrial/Commercial and Illicit Discharge** – See agenda package for update summary. The next meeting is scheduled for March 7<sup>th</sup>. Training scheduled for February 23<sup>rd</sup>. A Graffiti BMP factsheet will be presented for Management Committee approval in March.

**Trash** – See agenda package for update summary. Recent PLDA/OVTA training was recorded and is now available on Vimeo site. The regional draft Trash Impracticability report is out for review and will be presented for Management Committee approval in March.

**GIS/Data Management** – See agenda package for meeting notes and update summary. The next meeting is March 13<sup>th</sup>. Two new members have joined the subcommittees – Michelle Simm (Fremont) and David Lam (Albany). For FY 23-24 trying to determine what support permittees need. Shannan Young (Dublin) attend IIDC meeting and Trash meetings to discuss support needs. The new Clean Water Program website is up and ready to host static content, but doesn't allow collaboration on documents, so SharePoint will be used for those needs. Still working on Draft Data Management Need Plan and will be asking other subcommittees for input.

**Public Outreach** – See agenda package for meeting notes and update summary. The strategic planning session for budget was very helpful to plan for FY 23-24. The County Fair is June 16<sup>th</sup> – July 9<sup>th</sup> and any groups or people who want to participate should contact Jen Stern (Oakland). The promotional items except for bags are coming in by March 7<sup>th</sup> in time for Earth Day. More stores now have OWOW program literature on display. The State of the Alameda Creek Watershed Conference is May 4<sup>th</sup>.

**Monitoring/Pollutants of Concern** – See agenda package for meeting notes and update summary. The next meeting scheduled for April 18<sup>th</sup>.

**C.15 Firefighting Discharges** – See agenda package for meeting notes and update summary. The first workgroup meeting will be on March 14<sup>th</sup>. Let Kristin Kerr (EOA) know if you would like to be a part of the regional work group.

**C. 17 BMPs for Discharges Associated with Homelessness** – See agenda package for meeting notes and update summary. Management Committee members were sent a survey to complete; responses are due March 1<sup>st</sup>. BAMSC regional workgroup meeting is March 13<sup>th</sup>. Obtaining Point in Time counts of unhoused people GIS data from Alameda County is proving difficult. The group is working regionally to facilitate gathering of this data.

**Cost Sharing** – Templates are coming along and meetings will be held next week to solicit feedback. A draft template will be sent to MC members prior to the March MC meeting.

5. **Approval MRP 2022-23 Annual Report Forms**

- Sandy Mathews (Interim Program Manager) presented the updated MRP 2022-23 Annual Report Forms. The updates reflect new MRP requirements for FY 22-23. The forms went through several reviews with the subcommittees (ACCWP and other countywide programs). BAMSC will approve the forms tomorrow and will send them to the Regional Water Board by the March 1<sup>st</sup> deadline.
- Comments mainly requested clarifying language so that filling out forms easier. Sandy noted the C.3 projects tables had been modified.
- Jim Scanlin (Newark) made a motion to approve the updated annual report forms pending confirmation that revised C.3 tables will not cause issues or those issues are mitigated, Jim Barse (City of Alameda) seconded the motion, and the motion was unanimously approved.

6. **Program Management and Fiscal Agent Change**

Kathy Cote reported that Fremont sent a letter to Management Committee confirming that Fremont is prepared to take over the Program Management and Fiscal Agent roles as of July 1, 2023. Kathy and Sharon are working with their Legal Counsels to complete the transition tasks. Gary Grimm asked to be updated as process progresses.

7. **FY 2022-23 Program Budget Modifications**

Sandy and Sharon Gosselin (Management Committee Chair) presented the proposed mid-year budget modifications. In total an additional \$100,000 was requested by ACCWP subcommittees to support work that was not anticipated and addition effort on some tasks. Even with the budget modifications, the total FY 2022-23 budget is lower than the member contributions for the year. The budget will not require any additional member contributions.

Kathy Cote (Fremont) made a motion to approved FY 2022-2023 budget modifications as proposed and Jim Scanlin (Newark seconded the motion. A roll call vote approved the motion.

**Ayes:** Albany, Alameda, Berkeley, Alameda County, ACFC & WCD, Dublin, Emeryville, Fremont, Livermore, Newark, Oakland, Piedmont, Pleasanton, Union City, Zone 7.

**Nays:** None.

**Absent:** Hayward and San Leandro.

Program Component	FY 2021/22 Budget	FY 2022/23 Budget	FY 2022/23 Mid-Year Modification	FY 2022/23 Revised Budget
Planning and Regulatory Compliance	\$380,000	\$414,000	+\$50,000	\$464,000
Municipal Maintenance/IPM	\$55,000	\$55,000		\$55,000
New Development/Construction	\$78,000	\$78,000	+20,000	\$98,000
Illicit Discharge/ Industrial and Commercial Discharge Controls	\$50,000	\$50,000		\$50,000
Public Information/Participation	\$364,000	\$364,000		\$364,000
Watershed Assessment and WQ Monitoring	\$799,000	\$818,000		\$818,000
Trash Control	\$65,000	\$65,000		\$65,000
MRP3/PCB Implementation Support/ Monitoring	\$280,000	\$206,000		\$206,000
GIS/Data Management	\$159,000	\$215,000	+\$30,000	\$245,000
<b>Baseline Program Subtotal</b>	<b>\$2,230,000</b>			
MRP 3 Preparation/Regional Projects	\$70,000	\$0		
Appeal/Unfunded Mandate Petitions	\$120,000	\$120,000		\$120,000
GI Maintenance/Development Work Group	\$90,000	\$0		
<b>One-time/Short Term Tasks Subtotal</b>	<b>\$280,000</b>			
<b>BUDGET TOTAL</b>	<b>\$2,510,000</b>	<b>\$2,385,000</b>	<b>\$100,000</b>	<b>\$2,485,000</b>

**Program Budget Summary**

FY 2021-2022 Available Funds (Reserve)	\$2,406,986
Refund of Regional Project Balance from FY 2021-2022	\$14,757.03
FY 2022-2023 Member Contributions	\$2,535,000
Total Funds Available (FY 2022-23)	\$4,956,743
FY 2022-2023 Modified Budget	\$2,485,000
Anticipated Available Funds (Reserve) Carry-Over for FY 2023-2024	<b>\$2,471,743</b>

**8. 2022-23 Urban Creeks Monitoring Report and Old Industrial Control Measure Plan**

- Lisa Austin (Geosyntec) provided a presentation on UCMR Report and Old Industrial Control Measure Plan. (Attached) Lisa noted that the Old Industrial Control Measure Plan projects that the County will meeting the MRP area treated and load reduction requirements.
- Comments on the UCMR are due by March 8<sup>th</sup>.
- Comments on the Old Industrial Control Measure Plan are due by March 1<sup>st</sup>.
- Final drafts of both reports will be distributed March 15<sup>th</sup> with Management Committee approval on March 22<sup>nd</sup>. The reports will be submitted to the Regional Water Board RWQCB by March 31<sup>st</sup>.

**9. Regional Projects and MRP Checklist**

No discussion, the excerpt was included in the agenda package.

**10. Regional and State Updates (BAMSC, CASQA, Regional, Caltrans)**

No discussion, regional projects were discussed with the subcommittee reports..

**11. Action Items and Future Agenda Items**

- **Action Items**
  - **Peter Schultze-Allen** will follow up with municipalities on the C.17 survey due March 1<sup>st</sup>.

- **Sandy** will verify updates to table Annual Report templates does not cause issues with data input. (Post meeting note, Sandy confirmed that the tables were in fact not changed.)
- **Members** will provide comments on the Urban Creek Monitoring Report and Old Industrial Control Measure Plan by March 8<sup>th</sup> and March 1<sup>st</sup> respectively.
- **Lisa Austin** will share her slides from her presentation. (complete)
- **Items for March Agenda**
  - Approve UCMR with following attachments:
    - Old Industrial Control Measure Plan
    - POCs Monitoring Plan
    - Receiving Water Limitations Assessment Report
  - Approve Trash Impracticability Report
  - Approve C.3 Technical Guidance Manual
  - Approve Graffiti BMP Factsheet
  - Receive 2023-2024 Draft Budget

## 12. **Confirm Next Meeting and Adjourn**

Next meeting is scheduled for March 22<sup>nd</sup>.

Meeting adjourned at 12:29 p.m.



Management Committee Attendance FY 22-23

Attachment 1

Name	Agency	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	
Jim Barse	Alameda	X		X	No Meeting		X		X					
Echo Lee	Alameda						[Redacted]							
Dylan Hammond	Alameda	X	X				[Redacted]							
David Lam	Albany	X	X	X				X	X	X				
Ricardo Salcedo	Berkeley	X	X							X				
Mary Skramstad	Berkeley		X	X			X	X	X	X				
Gianluca Giusti	Berkeley									X				
Shannan Young	Dublin	X	X	X				X	X	X				
Nancy Humphrey	Emeryville		X				X	X	X	X				
Kathy Cote	Fremont	X	X				X	X	X	X				
Daniel Matlock	Fremont	X	X	X			X	X						
Jose Soto	Fremont (Via USD)	X	X	X			X	X	X	X				
Elisa Wilfong	Hayward		X	X			X	X	X					
Steve Aguiar	Livermore	X	X	X				X	X	X				
Jennifer Peet	Livermore	X	X											
Michael Wells	Livermore	X		X						X				
Soren Fajeau	Newark													
Jim Scanlin	Newark	X	X	X				X	X	X				
Kristin Hathaway	Oakland		X				[Redacted]							
Terri Fashing	Oakland	X	X	X			X	X	X					
Jennifer Stern	Oakland			X			X	X	X	X				
Nancy Kent	Piedmont	X	X	X			X		X	X				
Rita Di Candia	Pleasanton	X	X	X			X	X	X	X				
Scott Walker	Pleasanton													
Hayes Morehouse	San Leandro	X		X				X						
Mark Goralka	San Leandro													
Farooq Azim	Union City	X	X	X			X	X	X					
Murray Chang	Union City													
Tommy Cho	Union City	X	X	X			X	X	X	X				
Sharon Gosselin	Alameda County/ ACFC&WCD	X		X			X	X	X	X				
Damaris Villalobos-Galindo	Alameda County								X					
Athena Watson	Zone 7	X	X	X			X	X	X	X				
Gary Grimm	Counsel	X	X	X			X	X	X	X				
Sandy Mathews	LWA	X	X	X			X	X	X	X				
Lori Pettegrew	Geosyntec			X										
Audra Bardsley	LWA					X	X	X	X					
Lisa Austin	Geosyntec						X		X					
Kristin Kerr	EOA							X	X					
Peter Schultze-Allen	EOA							X	X					
Jaimie Coppola	Public Guest								X					
Nancy Gardiner	Public Guest								X					